FIFA 2026 – NJ EMS TASK FORCE
TIME UNIT CONTINGENCY (PAPER) TRACKING FORM

Use this form when D4H or electronic entry is unavailable. Document participant time manually and retain signed originals for reimbursement submission.

EVENT / OPERATIONAL INFORMATION

Event Name		**Operational Peri**	
Location		**Date**	
Time Unit Lead		**Submission Date**	

Participant Name	Agency	Assignment / Role	Check-In	Check-Out	Total Hours	Participant Signature	Time Unit Initials

CERTIFICATION / APPROVAL

Finance Review Completed By:	

Time Unit Lead Signature:	

Date Submitted:	

CONTINGENCY PROCESS: Maintain paper originals during outage. Upon restoration of D4H, Time Unit enters records electronically and retains this form as source documentation.